

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, November 19, 2008, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **William R. Gilbert**
 Karen Kahn
 Bruce Miller
 John Clark
 Patricia Griffin
 Kirk A. Martin

Absent : **Dolores Johnson**

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, November 13, 2008 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Air Service Sub Committee met on Wednesday, November 12, 2008 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, October 15, 2008.

5. SUBJECT: LEASE AGREEMENT – A.G.S. WALL SYSTEMS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with A.G.S. Wall Systems, Inc., a California Corporation, for 2,279 square feet of fenced land, at 6190-B Wallace Becknell Road, at the Santa Barbara Airport, effective December 1, 2008, for a monthly rental of \$342.

ACTION: Approved the recommendation; Agreement No. 200856

6. SUBJECT: LEASE AMENDMENT AGREEMENT – SANTA BARBARA AIRPORT AUTO CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to rescind Lease Amendment Agreement No. 200714 between the City of Santa Barbara and the Santa Barbara Airport Auto Center, at 6290 Hollister Avenue, at the Santa Barbara Airport, effective October 1, 2008.

ACTION: Approved the recommendation; Agreement No. 200857

7. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – NOVEMBER

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Gilbert/Griffin. Unanimous voice vote.

ADMINISTRATIVE REPORTS

8. SUBJECT: AIRLINE TERMINAL PROJECT STATUS REPORT

RECOMMENDATION: That Commission receive an oral report on the Airline Terminal Project and financing plan.

ACTION: Presented.

9. SUBJECT: AIR SERVICE DEVELOPMENT INCENTIVE PROGRAM

RECOMMENDATION: That Commission recommend approval to the City Council of an Air Service Development Incentive Program to support the development of new and added air service at the Santa Barbara Airport, effective November 1, 2008.

ACTION: Motion/Second to recommend approval of an Air Service Development Incentive Program by Commissioners Martin/Gilbert. Unanimous voice vote.

10. SUBJECT: CAPITAL IMPROVEMENT PROGRAM FY 2010 - 2015

RECOMMENDATION: That Airport Commission review and comment on the proposed Airport Department Capital Improvement Program and forward its recommendations to City Council.

ACTION: Motion/Second for approval of the proposed Airport Department Capital Improvement Program by Commissioners Griffin/Miller. Unanimous voice vote.

COMMISSION MATTERS

11. SUBJECT: LIAISON TO AIRPORT COMMISSION

RECOMMENDATION: That Commission recommend to City Council to extend an invitation to the City of Goleta to appoint a liaison to attend Airport Commission meetings.

ACTION: Motion/Second to extend an invitation to the City of Goleta by Commissioners Gilbert/Martin. Unanimous voice vote.

12. SUBJECT: SUB COMMITTEE REPORT

RECOMMENDATIONS: That Commission receive an oral report on the Air Service Sub Committee meeting, held on Wednesday, November 12 - Assistant Airport Director Hazel Johns.

ACTION: Presented.

DIRECTOR'S REPORT

13. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program
4. Property Management

C. Capital Projects

1. Airport Terminal Improvement Project
2. Airfield Safety Projects
3. Goleta Slough Tidal Circulation Demonstration Project
4. Consolidated Rental Car Quick Turn Around Facility

D. Council Actions

ADJOURNMENT

8:25 p.m., on order of Chair Kahn.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission Secretary